

Student name (print) \_\_\_\_\_

## **TUNXIS COMMUNITY COLLEGE CERTIFIED STERILE PROCESSING TECHNICIAN PROGRAM**

### **SPECIAL REQUIREMENTS**

The following Essential Functions are expected of all students with or without academic adjustments. Students must be able to fulfill the essential functions of the job. Students with disabilities may be eligible for academic adjustments.

Students must have the following abilities:

- Proficiency in the use of the English language and must possess effective oral and written skills in order to accurately transmit appropriate information to faculty, colleagues, and other healthcare workers.
- Interpersonal skills such that you are capable of interacting with individuals from a variety of social, economic and ethical backgrounds.
- Adequate senses – hearing, vision, smell and touch.
- Present a professional appearance, maintain personal health and be emotionally stable.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Active Listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Arm-Hand Steadiness — The ability to keep your hand and arm steady while moving your arm or while holding your arm and hand in one position.
- Information Ordering — The ability to arrange things or actions in a certain order or pattern according to a specific rule or set of rules.
- Finger Dexterity — The ability to make precisely coordinated movements of the fingers of one or both hands to grasp, manipulate, or assemble very small objects.
- Manual Dexterity — The ability to quickly move your hand, your hand together with your arm, or your two hands to grasp, manipulate, or assemble objects.
- Trunk Strength — The ability to use your abdominal and lower back muscles to support part of the body repeatedly or continuously over time without 'giving out' or fatiguing.
- Static Strength — The ability to exert maximum muscle force to lift, push, pull, or carry objects.
- Visualization — The ability to imagine how something will look after it is moved around or when its parts are moved or rearranged.
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I have read and understand the information above.

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date



271 Scott Swamp Road  
Farmington, CT 06032  
Phone: 860-773-1450  
Fax: 860-606-9732  
[tx-continuing-ed@tunxis.edu](mailto:tx-continuing-ed@tunxis.edu)



## Continuing Education Non-Credit Registration Form

Full Legal Name: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Work / Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Former Last Name (if applicable): \_\_\_\_\_

Social Security #: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: ☐ Male ☐ Female  
Are you a U.S. Citizen? ☐ Yes ☐ No

Ethnicity (optional): ☐ White ☐ Black ☐ Hispanic/Latino ☐ Asian  
☐ Native Hawaiian/Pacific Islander ☐ American Indian/Native Alaskan ☐ Other

CRN	Course Title	Start Date	Cost	Time	Room
Total:					

\*Payment must be submitted at time of registration.

<b>*PAYMENT INFORMATION:</b> Check Number _____ Money Order _____	
<b>Payable to: Tunxis Community College</b>	
MasterCard/Visa/Discover/Amex: _____	Exp. _____
Cardholder Name: _____	

<b>Office use ONLY</b>	Entered: _____	Banner ID: @ _____
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### Withdrawal/Refunds:

Refunds may be obtained if your written withdrawal is submitted to the Continuing Education & Workforce Development Office three business days prior to the first meeting of class. Refunds generally take 2-4 weeks to process. There are no refunds once a class has started or for fees labeled "non-refundable".

### Course Cancellations:

Low enrollment may result in a course cancellation. Students may accept a refund or transfer the tuition to another course in the same semester. In the event of inclement weather, please check the Weather Line at 860-773-1301 or our website: [tunxis.edu](http://tunxis.edu).

### Student Conduct:

Students are expected to behave according to the socially accepted standards of the College community. Each student is expected to uphold ethical standards in academic performance. Failure to comply with the College's guidelines for conduct, as directed by the Board of Regents for Higher Education Policy, may be grounds for dismissal.

### Parking Policy:

To avoid having to pay a parking fine, please park in student-designated parking lots on the right as you enter campus. Do not park in areas reserved for faculty and staff.

### Tunxis@Bristol is located at:

430 North Main St, Bristol, CT 06010