

COURSE SYLLABUS

Course Title:	College Study Skills	Date submitted:	April 1, 2006 (06-33)											
Department:	Academic Strategies													
Curriculum:	College Preparation													
Course Descriptors: Make certain that the course descriptors are consistent with college and Board of Trustees policies, and the current course numbering system.	Course Code: (eg. ACC 101) <table border="1"><tr><td>CSS-013</td></tr></table>	CSS-013	Prerequisites:											
	CSS-013													
	Course Type: <table border="1"><tr><td>L</td></tr></table>	L	None											
	L													
	A: Clinical B: Lab D: Distance Learning I: Individual/Independent L: Lecture N: Internship M: Seminar P: Practicum U: Studio X: Combined Lecture/Lab Y: Combined Lecture/Clinical/Lab Z: Combined Lecture/Studio													
	Elective Type: <table border="1"><tr><td>N/A</td></tr></table>	N/A												
	N/A													
	AH: Art History E: English FA: Fine Arts G: General HI: History HU: Humanities LA: Liberal Arts FL: Foreign Language M: Math S: Science SS: Social Science													
	Credit Hours: <table border="1"><tr><td>3</td></tr></table>	3	Corequisites:											
	3													
Developmental: (yes/no) <table border="1"><tr><td>No</td></tr></table>	No	None												
No														
Contact Hours: <table border="1"> <tr><td>Lecture:</td><td>3</td></tr> <tr><td>Clinical:</td><td>0</td></tr> <tr><td>Lab:</td><td>0</td></tr> <tr><td>Studio:</td><td>0</td></tr> <tr><td>Other:</td><td>0</td></tr> <tr><td>TOTAL:</td><td>3</td></tr> </table>	Lecture:	3	Clinical:	0	Lab:	0	Studio:	0	Other:	0	TOTAL:	3		
Lecture:	3													
Clinical:	0													
Lab:	0													
Studio:	0													
Other:	0													
TOTAL:	3													
Class Maximum: <table border="1"><tr><td>23</td></tr></table>	23	Other Requirements:												
23														
Semesters Offered: <table border="1"><tr><td>F/S</td></tr></table>	F/S	None												
F/S														
Ability Based Education (ABE) Statement	At Tunxis Community College students are assessed on the knowledge and skills they have learned. The faculty identified the General Education Abilities critical to students' success in their professional and personal lives. In every class, students are assessed on course abilities, sometimes program abilities, and, in most classes, at least one General Education Ability. Students will receive an evaluation of the degree to which they have demonstrated or not demonstrated that General Education Ability.													
Catalog Course Description:	College Study Skills provides students with the academic skills necessary for success in college and begins to prepare them for the rigors of college level work. Students learn and practice specific study skills and strategies through reading, writing, class discussions, lectures, group presentations and workshops. Students discover their own learning styles and develop learning and study plans based on their educational goals and current lifestyles. This three-credit course is strongly recommended for all students who have placed in one of the following courses: ENG*003 Foundations of Reading or ENG*063 Writing: Introduction to the Essay. This course does not satisfy an elective in any degree program; neither do its credits count towards graduation.													
Topical Outline: List course content in outline format.	1. Transition from high school to college The college environment Academic expectations Professor-student relationships Classroom decorum													

2. Introduction to Tunxis
 - Policies and Procedures
 - Resources
 - Library
 - Academic Support
 - Library
 - Financial Aid
 - Counseling/Student Activities
 - Financial Aid
3. Goals
 - Short-term
 - Long term
 - Academic
 - Personal
4. Time Management
 - Scheduling time: work and school
 - Coping with stress
5. Memory and Concentration
 - Theories
 - Techniques
6. Learning Styles and Strategies
 - Visual
 - Auditory
 - Kinesthetic
 - Integrated
7. Study -Reading Systems
 - SQ3R
 - P2R
 - S-RUN-R
8. Reading and Understanding Graphics
 - Maps
 - Charts
 - Time Lines
9. Note-taking Skills
 - Readings
 - Lectures
 - Discussions
 - PowerPoint* & overhead presentations
10. Test taking skills
 - Managing anxiety
 - Answering objective questions
 - Preparing for essay tests
 - Specialized tests
 - Study groups

Outcomes:

Describe measurable skills or knowledge that students should be able to

Upon successful completion of this course, the student will be able to do the following:

COURSE:

1. learn about the history and mission of Tunxis

<p>demonstrate as evidence that they have mastered the course content.</p>	<ol style="list-style-type: none"> 2. examine the culture of higher education, including the transition from high school to college 3. develop skills in personal and academic goal setting 4. build time management skills 5. develop memory and concentration strategies 6. identify learning styles and develop learning strategies 7. learn several study-reading systems 8. learn how to read and understand a variety of graphics 9. develop note-taking skills 10. develop test-taking skills 11. contrast high school and college academic expectations 12. explain the relevance of Tunxis to their educational goals 13. set attainable personal and academic goals 14. create a time management plan 15. apply memory and concentration strategies to academic coursework 16. apply appropriate learning strategies in various academic settings 17. apply appropriate study-reading systems to textbooks 18. interpret graphics 19. take effective notes to clarify meaning and aid in retention and retrieval of material 20. apply appropriate test taking strategies to a variety of test formats <p>PROGRAM: <i>(Numbering reflects Program Outcomes as they appear in the college catalog)</i> N/A</p> <p>GENERAL EDUCATION: <i>(Numbering reflects General Education Outcomes as they appear in the college catalog)</i> N/A</p>
<p>Evaluation: List how the above outcomes will be assessed.</p>	<p>Assessment will be based on the following criteria: Final assessment of satisfactory achievement will be based on quiz scores, in-class activities, tests and a study skills activities portfolio, all having reading and writing components.</p>
<p>Instructional Resources: List library (e.g. books, journals, on-line resources), technological (e.g. Smartboard, software), and other resources (e.g. equipment, supplies, facilities) required and desired to teach this course.</p>	<p>Required: Occasional use of the computer lab; no special equipment needed. Desired: None</p>
<p>Textbook(s)</p>	<p>Refer to current academic year printout.</p>