

# COURSE SYLLABUS

<b>Course Title:</b>	Correctional Administration		<b>Date submitted:</b>	Spring 2014 (AAC: 14-59)
<b>Department:</b>	Social Science			
<b>Curriculum:</b>	Criminal Justice			
<b>Course Descriptors:</b> Make certain that the course descriptors are consistent with college and Board of Trustees policies, and the current course numbering system.	<b>Course Code:</b> (eg. ACC 101)	CJS*240	<b>Prerequisites:</b>	
	<b>Course Type:</b>	D/L	C- or better in Introduction to Criminal Justice (CJS*101) or Introduction to Corrections (CJS*102)	
	A: Clinical B: Lab D: Distance Learning I: Individual/Independent L: Lecture N: Internship M: Seminar P: Practicum U: Studio X: Combined Lecture/Lab Y: Combined Lecture/ Clinical/Lab Z: Combined Lecture/Studio			
	<b>Elective Type:</b>	G		
	AH: Art History E: English FA: Fine Arts G: General HI: History HU: Humanities LAS: Liberal Arts & Sciences FL: Foreign Language M: Math S: Science SS: Social Science			
	<b>Credit Hours:</b>	3	<b>Corequisites:</b>	
	<b>Developmental:</b> (yes/no)	No	None	
	Lecture:	3		
	Clinical:	0		
	Lab:	0		
Studio	0			
<b>Contact Hours:</b>	0			
Other:	0			
<b>TOTAL:</b>	3	<b>Other Requirements:</b>		
<b>Class Maximum:</b>	35	None		
<b>Semesters Offered:</b>	F/S			
<b>Ability Based Education (ABE) Statement</b>	At Tunxis Community College students are assessed on the knowledge and skills they have learned. The faculty identified the General Education Abilities critical to students' success in their professional and personal lives. In every class, students are assessed on course abilities, sometimes program abilities, and, in most classes, at least one General Education Ability. Students will receive an evaluation of the degree to which they have demonstrated or not demonstrated that General Education Ability.			
<b>Catalog Course Description:</b>	This course provides students with an understanding of the correctional organization, the administrative process, and supervision and management in the correctional setting. Topics include values and ethics, policies and procedures, legal issues for employees, human resources, leadership, power and influence.			
<b>Topical Outline:</b> List course content in outline format.	<ol style="list-style-type: none"> <li>1. Corrections and Criminal Justice – Discussion of Elements of Systems</li> <li>2. Elements of Administrative Process</li> <li>3. The Managerial Element in Correctional Administration</li> <li>4. Supervisory Management in Correctional Administration</li> <li>5. Probation and Parole Operations</li> </ol>			

	<ol style="list-style-type: none"> <li>6. The Administration of Correctional Institutions</li> <li>7. The Power and Politics of Corrections</li> <li>8. Correctional Treatment and Staff Training</li> <li>9. Personnel Requirements and Correctional Careers</li> <li>10. Special Administrative Problems</li> <li>11. Community Based Corrections and Volunteers in Corrections</li> </ol>
<p><b>Outcomes:</b> Describe measurable skills or knowledge that students should be able to demonstrate as evidence that they have mastered the course content.</p>	<p><b>Upon successful completion of this course, the student will be able to do the following:</b></p> <p><b>COURSE:</b></p> <ol style="list-style-type: none"> <li>1. review data about the historical development of Connecticut Corrections.</li> <li>2. define a requisite area of study needed to effectively understand correctional management</li> </ol> <hr/> <p><b>PROGRAM:</b> <i>(Numbering reflects Program Outcomes as they appear in the college catalog)</i></p> <hr/> <p><b>GENERAL EDUCATION:</b> <i>(Numbering reflects General Education Outcomes as they appear in the college catalog)</i></p> <p><b>3. Ethical Dimensions</b> - Students will identify ethical principles that guide individual and collective actions and apply those principles to the analysis of contemporary social and political problems.</p> <p><b>Demonstrates:</b> Identifies and reflects critically on ethical issues presented in classroom instruction or in assigned co-curricular or civic activities and/or professional internships and practica.</p> <p><b>Does Not Demonstrate:</b> Does not sufficiently identify or reflect critically on ethical issues presented in classroom instruction or in assigned co-curricular or civic activities and/or professional internships and practica.</p>
<p><b>Evaluation:</b> List how the above outcomes will be assessed.</p>	<p><b>Assessment will be based on the following criteria:</b></p>
<p><b>Instructional Resources:</b> List library (e.g. books, journals, on-line resources), technological (e.g. Smartboard, software), and other resources (e.g. equipment, supplies, facilities) required and desired to teach this course.</p>	<p><b>Required:</b></p> <p><b>Desired:</b></p>
<p><b>Textbook(s)</b></p>	<p>Refer to current academic year printout.</p>