Student Accessibility Services is located in the Academic Success & Tutoring Center in the 600 building. Our office provides reasonable accommodations to help students with documented disabilities thrive by enhancing self-advocacy and self-awareness in a comprehensively accessible environment.

**Start The Review Process ...**

Don't wait until you have a problem to begin setting up disability supports for your classes.

*Accommodations are NOT retroactive.* If there is a barrier to your education, begin the process and schedule an intake.

Even if you aren’t sure you really need accommodations for the classes you’re taking, it’s better to have the safety net and *Accommodation Letter* ready in case anything changes.

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**What Are Reasonable Accomodations?**

Reasonable accommodations are meant to help improve the accessibility of classes for students with documented disabilities. Examples include: extended test time, reduced distraction setting for exams, note-taking assistance, assistive technology, etc.

**What Do I Need To Do?**

To begin a confidential file with Student Accessibility Services and start the process for determining reasonable accommodations, a request should be submitted through our Accommodate System at: [https://tunxis-accommodate.symplicity.com/public_accommodation/](https://tunxis-accommodate.symplicity.com/public_accommodation/)

Disability related documentation should be uploaded to the system at the time of the request. Documentation can include:

- Educational or medical records
- Psycho-educational evaluations and assessments created by health care providers or school psychologists

Once a completed request has been received, an intake meeting with the Learning Disabilities Specialist will be scheduled. We engage in an interactive process with each student and review requests for accommodations on a case-by-case basis.

For more information visit our website: [tunxis.edu/astc](http://tunxis.edu/astc)

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**We’re Here to Help You!**

**Monday - Thursday** • 8:30 a.m. – 4:30 p.m.  
**Fridays** • 9:00 a.m. – 2:00 p.m.

Debbie Kosior • 860.773.1526  
*Learning Disabilities Specialist*

Shelly Castiola • 860.773.1523  
*Educational Assistant*