

2022-2023
TUNXIS COMMUNITY COLLEGE - ASSOCIATE DEGREE GRADUATION GUIDE
PARALEGAL

STUDENT _____

BANNER ID# _____

COURSE #	COURSE TITLE	COURSE TITLE - SUBS. ELECTIVES/TRANS. CREDIT	S.H.	SEM.	GRADE	QUALITY POINTS
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FIRST SEMESTER:

CCS-101	College and Career Success		3			
POL*120	Introduction to Law (a)		3			
ENG*101	Composition (a)		3			
LGL*102	Legal Research and Writing (a)		3			
Select one of the following courses:						
	Social/Behavioral Science Elective (a) OR Historical Knowledge Elective (a)		3			

SECOND SEMESTER:

LGL*220	Computer Applications in Law (a)		4			
LGL*104	Real Estate Practice (a)		3			
LGL*209	Probate Practice and Estate Administration (a)		3			
BBC*231	Business Law I (a)		3			
	Mathematics Elective (a)(b) <i>(from level 100 or higher)</i>		3			

THIRD SEMESTER:

LGL*208	Litigation (a)		3			
LGL*211	Business Organizations (a)		3			
Select one of the following courses:						
LGL*206	Bankruptcy Law (a)		3			
LGL*210	Family Law (a)					
LGL*212	Contract Law (a)					
LGL*216	Administrative Law (a)					
LGL*270	Cooperative Education (a)					
LGL*XXX	Juvenile Law (a)					
	Arts & Humanities Elective (a)(b)		3			
	Scientific Reasoning Elective (a)(b)(c) OR Scientific Knowledge & Understanding (a)(b)©		3-4			

FOURTH SEMESTER:

LGL*240	Legal Studies Capstone (a)		3			
Select three of the following courses:						
LGL*206	Bankruptcy Law (a)		9			
LGL*210	Family Law (a)					
LGL*212	Contract Law (a)					
LGL*216	Administrative Law (a)					
LGL*270	Cooperative Education (a)					
LGL*XXX	Juvenile Law (a)					
	Oral Communication (a)(b) OR Written Communication (a)(b)		3			

OFFICE	Total Program SH	61-62			
USE	Total Program SH & Quality Points Earned				
ONLY	Total Program Grade Point Average				

OVER

- (a) Prerequisite and/or corequisite required.
- (b) To be selected in consultation with faculty advisor based on student's program of study.
- (c) Students intending to transfer to a four-year program should take a 4-credit lab science.

Upon completion of 45 credits, this Guide must be signed below and filed with the Records Office.
Failure to do so may result in a delay in your graduation.

STUDENT SIGNATURE: _____

DATE: _____

ADVISOR SIGNATURE: _____

DATE: _____

The following quality point averages must be earned by students for academic good standing:

- 1.50 GPA up to 11 Semester Hours
- 1.70 GPA completion of 12-30 Semester Hours

Students with averages less than those cited may have their achievements reviewed by their advisor. Such a review may result in a modified program or other formal action.

GRADUATION REQUIREMENTS - DEGREE AND CERTIFICATE STUDENTS

In order to qualify for graduation, a student must be accepted in a degree or certificate program and have:

- a. achieved a quality point average of 2.0 or more in the courses required for his/her program.
- b. Achieved a minimum grade of C- in Composition for all degree programs and where indicated for certificates.
- c. Filed with the Records Office, by March 1st or November 1st, a completed application for graduation.
- d. Filed with the Records Office a Program Guide signed by both the student and their advisor.
- e. Fulfilled all financial obligations to the College.
- f. Completed at least 25% of the minimum credit requirements for the degree or certificate at Tunxis Community College.

Graduation Honors: Graduation Honors will be awarded during the presentation of graduates. Honors are based on program grade point average. Honors criteria are listed as follows:

AA/AS Degree - 30 credits at Tunxis

- 3.90 – 4.00 = Highest Honors
- 3.70 – 3.89 = High Honors
- 3.40 – 3.69 = Honors

Certificate - 15 credits at Tunxis

- 3.50 = With Distinction

Note: Credits earned in developmental courses do not satisfy degree or certificate requirements.

THE FINAL AND ONLY OFFICIAL EVALUATION WILL BE COMPLETED BY THE REGISTRAR SUBSEQUENT TO THE ADVISOR'S SIGNATURE.

