

Tunxis Foundation Mini-Grant Application

Please check the appropriate submission period for which funds are being requested:

___ September 1-September 30

___ October 1-October 31

___ November 1-November 30

___ December 1-December 31

___ February 1-February 28

Funding decisions will be made, and applicants notified within 30 days after submission.

Name: _____ Date: _____

Title:

Phone Number(s): _____

Contact Name (if not the same as applicant): _____

Email Address: _____

Students, Staff, or faculty involved in planning this Mini-Grant: _____

What date are the funds needed by? _____

Approximate date(s) and/or time span of project: _____

Total Cost of the Project: _____ Mini Grant Amount Requested: _____

Attach up to two pages including project description and budget.

Project Description: Describe the faculty/staff/students/community members involved in your project, the benefits of the project to our campus or the greater community and the outcomes for the participants and specifically our students. Provide sufficient information to enable the Mini-Grant Committee to have a clear understanding of your project. Include the projected numbers of students to be impacted by this mini grant project and how you arrived at this number.

Budget: Include a complete amount you are requesting from the Foundation and what funds will be spent on.

*Please note that a Mini-Grant Outcome Report and Final Expenses Report is due to the Foundation within 30 days after the end of the project.

After completing the application, please email it to Keith Madore at keith.madore@ctstate.edu Please put "Mini-Grant Application" in the subject line.